

**CITY OF SAN GABRIEL
CITY COUNCIL
REGULAR MEETING AGENDA**

Tuesday, March 5, 2019 - 6:30 P.M.

**City Hall Council Chamber
425 South Mission Drive
San Gabriel, California 91776**

John R. Harrington
Mayor

Jason Pu
Vice Mayor

Juli Costanzo
Council Member

Chin Ho Liao
Council Member

Denise Menchaca
Council Member



Mark Lazzaretto
City Manager

Keith Lemieux
City Attorney

Julie Nguyen
City Clerk

Kevin B. Sawkins
City Treasurer

Materials Available for Inspection. The City Clerk's Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. You may also view agenda items online at www.sangabrielcity.com/agendacenter. Materials related to an item on this Agenda, submitted to the City Council after distribution of the Agenda packet, are available for public inspection at the meeting or in the City Clerk's Department, located at City Hall, 425 South Mission Drive, San Gabriel, California, during regular office hours, Monday through Friday 8:00 a.m. to 5:00 p.m. except for Tuesdays until 6:30 p.m.

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**City Council Meeting Agenda
Tuesday, March 5, 2019**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE LED BY:** Vice Mayor Pu
- **ROLL CALL:** Mayor Harrington, Vice Mayor Pu, Council Members Costanzo, Liao, Menchaca

1. APPROVAL OF AGENDA ORDER

2. PRESENTATIONS

A. FIRE DEPARTMENT COMMUNITY EMERGENCY RESPONSE TEAM (CERT) GRADUATION

B. FIRE CAPTAIN PROMOTION OF ANTONIO NEGRETE

C. INTRODUCTION OF EXECUTIVE ASSISTANT JOHANNA AMBICKI

D. INTRODUCTION OF FIELD OPERATIONS MANAGER GERRY LOPEZ

E. INTRODUCTION OF INTERIM FINANCE DIRECTOR PAULA CHAMBERLAIN

F. U.S. CENSUS 2020

3. PUBLIC COMMENT

This is the time set aside for members of the public to address the City Council on items of interest that are not on the Agenda, but are within the subject matter jurisdiction of the San Gabriel City Council. Pursuant to the Brown Act, the City Council cannot answer any questions or take any action until such time as the matter may appear as an item on a future agenda.

In an effort to provide everyone with an opportunity to speak tonight, please be aware that all public comments will be limited to a maximum of three minutes. I will give you a 30 second warning as you approach the end of your time. As a reminder, please be respectful of all speakers regardless of the position they take on any items.

If you wish to address the City Council, please complete a speaker's request card and hand it to me before the start of the meeting. When speaking, please state your NAME for the record.

4. CONSENT CALENDAR

All items listed under the Consent Calendar are considered routine and recommendations will be approved in one motion unless a member of the City Council or audience requests separate discussion.

A. MATERIAL DEMANDS

This is the presentation of the "Register of Demands and Warrants" for the payment of City expenditures.

Recommended Action: Approval.

B. APPROVAL OF MINUTES

The minutes are a record of the official actions taken at the City Council meeting.

1. [Minutes of the City Council Special Meeting of February 19, 2019.](#)
2. [Minutes of the City Council Regular Meeting of February 19, 2019.](#)

Recommended Action: Approval.

C. RESOLUTION NO. 19-06 – RESOLUTION FOR A LONG-TERM TEMPORARY STREET CLOSURE ON PADILLA STREET

The owner/applicant, Global Eagle Medical Center LLC, of the project located at 508 West Las Tunas Drive is requesting a long-term temporary closure for construction staging purposes and to have access onto the property due to site restrictions. This closure on Padilla Street will take place from Santa Anita Street to 250 feet west of Santa Anita Street. The timeframe of the closure is March 2019 to June 2021. Pedestrian access to Padilla Street west of Santa Anita will be provided at all times via the existing public sidewalk on the south side of Padilla Street.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 19-06, authorizing the long-term temporary street closure of Padilla Street from Santa Anita Street to 250 feet west of Santa Anita Street.

D. PURCHASE OF GRANT FUNDED MOBILE DATA NETWORK EQUIPMENT AND MOBILE DATA COMPUTERS

As a member of Verdugo Fire Communications, the San Gabriel Fire Department is required to maintain radio and mobile data system equipment that meets Verdugo operating requirements. The Computer Aided Dispatch used by Verdugo is undergoing a major upgrade after nearly 30 years in service. The enhanced system structure requires Verdugo users to replace data connectivity capabilities in all field apparatus. \$60,000.00 in State Homeland Security Grant Program (SHSGP) 2017 Grant funding covering 100% of the purchase price of the required equipment and installation has been identified and approved for this project.

Recommended Action:

Staff recommends that the City Council:

1. Authorize an increase to the Estimated Revenue Budget Account #186-3215;
2. Motion pursuant to San Gabriel Municipal Code 34.31(E) to waive the bidding procedures of 34.31(E) based on a finding of the need to sole source the purchase (MDC) and piggybacking onto the Glendale RFP (Modems, et al); and
3. Motion to approve purchase Cradlepoint Broadband Modems, Routers, Antennas, Cables from Presidio and five (5) Radio Mobile Patriot MDC's from Radio Mobile, Incorporated for the amount of \$60,028.68 with 2017 SHSGP funds in the amount of \$60,000 charged to account #122-761-57-99-380 and \$28.68 charged to account #121-761-00-21-000.

E. ADOPTION OF RESOLUTION NO. 19-08, AUTHORIZING DESIGNATED CITY OFFICIALS TO OPEN, MAINTAIN AND MAKE TRANSACTIONS IN CITY ACCOUNTS IN VARIOUS BANKS AND FINANCIAL INSTITUTIONS

The City maintains accounts with various banking institutions in accordance with the City's Investment Policy and State Law. With the retirement of the former Finance Director, it is necessary to update the signature authority to remove the former Finance Director and add our Interim Finance Director.

Recommended Action:

Staff recommends that the City Council adopt Resolution No. 19-08, authorizing designated City officials to open, maintain and make transactions in City accounts in various banks and financial institutions.

F. REQUEST FOR UNALLOCATED COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO PURCHASE EQUIPMENT FOR THE COMMUNITY SERVICES YOUTH PROGRAM

The City of San Gabriel receives Community Development Block Grant (CDBG) funds for the Community Services Youth Program. Through the Los Angeles County Community Development Commission, CDBG funds assist in operating youth programs at McKinley Elementary School, Vincent Lugo Park and Smith Park for low and moderate income participants.

During the past year, the City has had just under \$130,000 in unallocated CDBG funds. The County has encouraged the City to utilize the unallocated funds. The Community Services Department is requesting City Council approval to increase the CDBG Youth Program budget \$2,500 from the unallocated funds. These funds will assist in purchasing equipment for the All-City Pentathlon and the youth summer programs.

Recommended Action:

Staff recommends that the City Council approve an increased estimated revenue of \$2,500 to account #185-3218 and an increased budget appropriation of \$2,500 to Community Services Youth Program account #185-850-20-21-000.

5. PUBLIC HEARING

A. PUBLIC HEARING TO ESTABLISH THE SAN GABRIEL TOURISM AND MARKETING IMPROVEMENT DISTRICT

The San Gabriel Tourism and Marketing Improvement District (SGTMID) is a benefit assessment district proposed to create a revenue source to help fund marketing and sales promotion efforts for San Gabriel lodging businesses and thereby increase the transient occupancy tax for the City of San Gabriel. This approach has been used successfully in other destination areas throughout the state to improve tourism and drive additional room night sales to assessed lodging businesses. The proposed SGT MID includes all lodging businesses, with 100 rooms or more, located within the boundaries of the City of San Gabriel.

San Gabriel lodging business owners with 100 rooms or more decided to pursue formation of the SGT MID in order to create a revenue source devoted to marketing San Gabriel as a tourist, meeting and event destination. If established, the SGT MID would generate approximately \$193,000 on an annual basis for promotion of travel and tourism specific to San Gabriel.

Recommended Action:

Staff recommends that the City Council hold a public hearing, declare results of majority protest proceedings, and adopt Resolution No. 19-09, resulting in the establishment of the San Gabriel Tourism and Marketing Improvement District pursuant to the Property and Business Improvement District Law of 1994.

6. NEW BUSINESS – None.

7. PUBLIC COMMENT

8. CITY MANAGER'S REPORT

9. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the City Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. CLOSED SESSION – None.

11. ADJOURNMENT

The next regular City Council meeting will be held on Tuesday, March 19, 2019 at 6:30 p.m. in the Council Chamber at City Hall, 425 South Mission Drive, San Gabriel, California. Information regarding matters to be considered at each meeting will be available on the Friday before the City Council Meeting on the City's website at www.sangabrielcity.com.